

LYNWOOD COMMUNITY DEVELOPMENT DISTRICT

District Office – Tampa, Florida (813) 933-5571
Mailing Address – 3434 Colwell Avenue Suite 200, Tampa, Florida 33614
www.lynwoodcdd.org

**Board of Supervisors
Lynwood Community
Development District**

April 7, 2023

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Lynwood Community Development District will be held on **Friday, April 14, 2023 at 11:00 a.m.** at the Offices of Rizzetta & Company, 2700 S. Falkenburg Road Suite 2745, Riverview, FL 33578. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
 - A.** Consideration of Minutes of Board of Supervisors’
Meeting held on March 10, 2023..... Tab 1
 - B.** Consideration of Operations & Maintenance
Expenditures for February 2023..... Tab 2
- 4. BUSINESS ITEMS**
 - A.** None
- 5. STAFF REPORTS**
 - A.** Landscape Update
 - B.** District Counsel
 - C.** District Engineer
 - D.** District Manager Tab 3
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

Debby Wallace

Debby Wallace
Regional District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

LYNWOOD COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Lynwood Community Development District was held on **Friday, March 10, 2023 at 11:01 a.m.** at the offices of Rizzetta & Company, Inc., located at 2700 S. Falkenburg Road Suite 2745, Riverview, Florida 33578.

Present and constituting a quorum were:

Kelly Evans	Chair
Lori Campagna	Assistant Secretary
Juan Gomez	Assistant Secretary

Also present were:

Debby Wallace	District Manager; Rizzetta & Co.
John Vericker	District Counsel; Straley Robin Vericker (via conf. call)
Scott Herman	Representative, Fieldstone Landscape
Audience	None

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order and roll call performed, confirming that a quorum was present.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience members present.

THIRD ORDER OF BUSINESS

Consideration of Minutes of Board of Supervisors' Meeting held on February 10, 2023

Ms. Wallace presented the Minutes from the Board of Supervisors' meeting held on February 10, 2023.

On a Motion by Ms. Evans, seconded by Ms. Campagna, with all in favor, the Board of Supervisors approved, as presented, the Minutes of the Board of Supervisors' meeting held on February 10, 2023, for the Lynwood Community Development District.

FOURTH ORDER OF BUSINESS

**Ratification of Operations &
Maintenance Expenditures for
December 2022 and January 2023**

Ms. Wallace presented the December 2022 and January 2023 Operation and Maintenance Expenditures to the Board.

On a Motion by Ms. Evans, seconded by Mr. Gomez, with all in favor, the Board of Supervisors ratified the December 2022 (\$8,083.27) and January 2023 (\$37,616.84) Operation and Maintenance Expenditures, for the Lynwood Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of Entryway Landscape
Proposals (under separate cover)**

Mr. Herman presented a proposal under separate cover for the Entryway Landscape and Irrigation. Irrigation was \$5,428.29 and entry enhancements material is \$9,938.94.

On a Motion by Ms. Evans, seconded by Mr. Gomez, with all in favor, the Board of Supervisors approved the Fieldstone both proposals for irrigation \$5,428.29 and entry enhancements material for \$9,938.94, for the Lynwood Community Development District.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Landscape Report

Mr. Herman provided an update to the Board. Mr. Herman stated fertilization will be late March/early May and provided an update on weed control. Fieldstone will also be adding sod at Amaryllis Garden Park at no charge.

B. District Counsel

Mr. Vericker reviewed the revised Construction Easement with the Board.

On a Motion by Ms. Evans, seconded by Mr. Gomez, with all in favor, the Board of Supervisors approved the Construction Easement as revised by District Counsel, for the Lynwood Community Development District.

C. District Engineer

Not present.

D. District Manager

Ms. Wallace informed the Board that the next scheduled meeting will be held on Friday, April 14, 2023 at 11:00 a.m. at the offices of Rizzetta & Company located at 2700 S. Falkenburg Road Suite 2745, Riverview, FL 33578.

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81 Ms. Wallace reviewed the site visit report with the Board.

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83 Some repairs will be completed to the boundary fence behind Amaryllis
84 Garden.

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86 Ms. Wallace is planning on presenting the proposed budget May 12, 2023
87 and the final budget on July 14, 2023.

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89 **SEVENTH ORDER OF BUSINESS**

Supervisor Requests

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91 There were no supervisor requests.

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93 **EIGHTH ORDER OF BUSINESS**

Adjournment

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99 On a Motion by Mr. Gomez, seconded by Ms. Campagna, with all in favor, the Board
adjourned the meeting at 11:23 a.m. for the Lynwood Community Development
District.

Assistant Secretary

Chair / Vice Chair

Tab 2

LYNWOOD COMMUNITY DEVELOPMENT DISTRICT

District Office - Citrus Park, Florida - (813)-933-5571

Mailing Address - 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

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Operation and Maintenance Expenditures

February 2023

For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from February 1, 2023 through February 28, 2023. This does not include expenditures previously approved by the Board.

The total items being presented: **\$ 15,148.81**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

Assistant Secretary

Lynwood Community Development District
Paid Operation & Maintenance Expenditures
February 1, 2023 Through February 28, 2023

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Debra K Goode	100078	DG021023	Board of Supervisor Meeting 02/10/23	\$ 200.00
Fieldstone Landscape Service	100079	19200	Landscape Maintenance 02/23	\$ 4,460.87
Hillsborough County BOCC	100075	9086894852	2303 Dandelion St Rclm 01/23	\$ 119.14
Juan Gomez	100080	JG021023	Board of Supervisor Meeting 02/10/23	\$ 200.00
Kelly Evans	100081	KE021023	Board of Supervisor Meeting 02/10/23	\$ 200.00
Lori Campagna	100082	LC021023	Board of Supervisor Meeting 02/10/23	\$ 200.00
Paulo Beckert	100083	PB021023	Board of Supervisor Meeting 02/10/23	\$ 200.00
Rizzetta & Company, Inc.	100074	INV0000075323	District Management Fees 02/23	\$ 4,184.11
Sitex Aquatics, LLC	100084	7216B	Monthly Lake Maintenance 02/23	\$ 840.00
Straley Robin Vericker	100076	22618	Legal Services 01/23	\$ 1,808.00
TECO	100077	TECO Summary 477 01/23	TECO Summary 01/23	<u>\$ 2,736.69</u>
Total				<u>\$ 15,148.81</u>